

Bursary Policy

Introduction

Cruse Richmond Area recognises the key protected characteristics in the Equalities Act 2010 and this bursary policy seeks to ensure there is no discrimination of volunteers in respect of any of those key policy definitions. The branch actively seeks to broaden its base of volunteers so that, as a minimum, it mirrors the diversity profile of the London borough of Richmond upon Thames and ensures that bereavement services are available to the whole of the local community, especially those traditionally difficult to reach.

The principal aim of the bursaries policy is to offer the Awareness in Bereavement Course (ABC) at a fully or partly subsidised charge to potential volunteers, who might otherwise be unable to afford the fees but who could assist the branch to achieve its strategic aims.

Eligibility

To qualify for a **full** bursary, individuals must fulfil the following criteria:

- Live as a permanent UK resident in a location which has easy access to the Borough of Richmond Upon Thames.
- Be able to demonstrate that payment of course fees would put a disproportionate burden on family income or would adversely affect personal circumstances
- Be able to display a willingness to contribute to the work of the branch

For those able to demonstrate only part eligibility, **partial** bursaries are available at the discretion of the Chair of the branch.

Application Process

At the interview stage, individuals will be required to discuss their eligibility in applying for a bursary in line with requirements of the Bursary Application Form (attached).

Other Conditions

- 100% attendance required together with completion of post course portfolio
- Commitment to a minimum of two years volunteering

Branch Membership for Bursary Candidates is subject to the same selection process as other ABC trainees. The Chair's decision about the award of full or partial bursaries is final.



ABC Training

BURSARY Application form

Name _____

Type of bursary sought: FULL PARTIAL

Financial case for seeking bursary

Describe how the burden of course fees would put disproportionate pressure on family income or personal circumstances; show how receiving a bursary would make a difference.

Demonstrate commitment to the role of bereavement volunteer

Please confirm your ease of access to the Borough of Richmond Upon Thames from your home?

Confirm you can commit to two years volunteering? YES / NO (Delete as appropriate)

Estimate amount of time you could commit to volunteering (hours per month) _____ HRS

Other ways in which you might be able to assist the Branch

Volunteers within the branch undertake other roles: supervisory, administrative, training, support at fairs, fundraising etc. Please indicate any other skills or relevant experience you have that might assist the branch.
